SOMERSWORTH KDCA

USE OF STUDENTS IN PUBLIC INFORMATION PROGRAM

One of the strongest links of communications between the District and the public is the pupil in the classroom. Failure to provide parents with appropriate information may lead to misinformation about the schools.

It is the responsibility of the school administration to see that information regarding school activities, programs, and organizations is properly disseminated to parents.

The school administration shall take reasonable steps to ensure that the use of students as couriers is limited to carrying information about the school system, or a particular school, except as specifically provided in the following paragraph. School information may include publications, newsletters, notices, or other printed matter published under the name of the District, the individual school, or the recognized parent / teacher group.

Notices for non-school sponsored activities (i.e. boy scouts, girl scouts, 4-H, etc.) may be distributed provided:

- 1. All preparation of notices has been completed by the sending agency.
- 2. The classroom management of such notices does not place an unreasonable administrative burden on school personnel.
- 3. The school is not held responsible for the actual delivery of the notices once they are given to the students, or the return of replies to the sending agency.
- 4. The notice does not imply that school personnel will assist in the collection of funds or sale of any product or service.
- 5. The notices are not of a commercial (unless school sponsored), political, or religious nature.
- 6. The administration approves the distribution in advance.

The administration reserves the right to refuse any requests for distribution of notices.

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